

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

Supplemental  
Consent

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August 5, 2003

FROM: **ROBERT L. McKERNAN**, Director  
County Museums

SUBJECT: **ANTHROPOLOGICAL SERVICES FOR EARTH TECH, INC.**

RECOMMENDATION: Approve agreement with Earth Tech, Inc of Colton, California, whereby the San Bernardino County Museum will receive \$9,822, via purchase order, for providing archeological services to Earth Tech, Inc. between August 5, 2003 and November 30, 2003.

BACKGROUND INFORMATION: Earth Tech, Inc. has requested that the County Museum conduct lithic analysis for the flaked stones from 18 sites located within Management Region 1, Bissell Basin Region, Edwards Air Force Base in California. The scope of work includes an analysis of 250 tools and 4,750 pieces of debitage followed by a report discussing the analysis of the lithics from the 18 sites in Management Region 1. Earth Tech, Inc. requires anthropological services to comply with applicable laws and regulations, and the Museum has the necessary expertise and experience to provide these services through its Anthropology Division.

Under the terms of Earth Tech's purchase order, Museum staff will provide the lithic analysis services at the County Museum and produce a final report of findings. The amount to be received by the Museum for this work is based on Board approved labor rates plus all related expenses. The terms of the purchase order include non-standard County indemnification language that is not approved by Risk Management. Staff recommends this purchase order because revenue contracts often require indemnification and proof of County insurance to provide professional services to other public or private entities, in order to generate operating income and provide services that are consistent with Museum curatorial and research positions.

REVIEW BY OTHERS: This item has been reviewed as to legal form by County Counsel (Fiona Luke, Deputy County Counsel) on August 4, 2003 and by the County Administrative Office (Tom Forster, Administrative Analyst) on August 1, 2003.

FINANCIAL IMPACT: The Department will receive \$9,822 for services performed relative to this item. This amount is based on rates set forth in County Code Section 16.0218. The revenue generated will be sufficient to offset the Museum's anticipated cost of completing the required work. The Museum's FY 2003/04 budget includes sufficient appropriations for the costs associated with this item.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Robert L. McKernan, 798-5719

Record of Action of the Board of Supervisors

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